**Student Name (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department or Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Graduate Student: Postdoc:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Requirement** | **Title****(workshop, course, project title)** | **Date Completed** |
| Community Member | FIT Workshop |  |  |
| Advanced Workshop |  |  |
| Advanced Workshop |  |  |
| Advanced Workshop |  |  |
| Associate | Advanced Workshop |  |  |
| Advanced Workshop |  |  |
| Innovator\* |  Circle One Track: **Teaching Citation** (Graduate Students Only)   **Preparation in Pedagogy (PiP)** (GS or Postdocs)If relevant, add information for 3 additional advanced workshops taken for PiP below   |   |
| Practitioner |  Take the Semester-Long SoTL Seminar with CTL Staff |  |
| Scholar\* | Implement and present a SoTL project |  |  |

**\*For more details about fulfilling these requirements, see checklist on the reverse side. CTL staff will provide a signature on this page once all steps have been completed for a particular requirement.**

**Documented Teaching Experience Checklist**

Participants wishing to pursue the innovator-level must complete 3 qualifying teaching experience for Teaching Citation or complete 1 qualifying teaching experience for Preparation in Pedagogy. More information related to documenting a teaching experience is available on the teaching experience handout. Using a research mentorship towards a program requires slightly different documentation, please see the research mentorship handout for more details.

For each teaching experience, participants must provide:

1. A description of teaching experience
2. Student feedback
3. Faculty or CTL staff feedback
4. Self-reflection

|  |  |  |
| --- | --- | --- |
| **Provide Course # and Semester Below for Each Experience** | **Check Off Completed Items** | **Date Completed** |
| Teaching Experience 1 | 1 2 3 4 |  |
| Teaching Experience 2 | 1 2 3 4 |  |
| Teaching Experience 3 | 1 2 3 4 |  |

**Teaching Philosophy Statement Checklist (Needed for both Innovator-level tracks)**

|  |  |
| --- | --- |
|  | **Date Completed** |
| Draft 1 sent to CTL |  |
| Draft 2 that responds to feedback provided |  |

**SoTL Project Checklist**

Participants completing SoTL projects should work closely with their CTL Staff Mentor and also consult the handout on the details about the requirements.

Basic components include:

1. Project proposal
2. Implementation of project and ongoing participation in research meetings
3. Presentation of SoTL project
4. Self-reflection

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Check Off Completed Items:** 1 2 3 4 | **Date Completed 1:** | **Date Completed 2:** | **Date Completed 3:** | **Date Completed 4:** |