

Quick Reference Guide for Emergencies

TO REPORT AN EMERGENCY:

On the Danforth Campus:

WUPD: **(314) 935-5555**

On the Medical Campus:

WUSM Protective Services:

(314) 362-4357

North/West/South and Off Campus:

911 then (314) 935-5555

Active Shooter / Person with a Weapon

- **RUN** - Get out of the area, if possible. Notify those you pass along the way.
- **HIDE** - If you cannot escape, lock or barricade yourself in a room. Turn off the lights, silence any devices and remain quiet.
- **FIGHT** - As a last resort, take down the shooter. Act aggressively and use anything that could be used as a weapon.
- **REPORT** - Call the emergency number for your location.

Medical Emergency

- Do not move the injured/ill person unless there is a danger in the current location. Stay with them.
- Call the emergency number for your location.
- Perform first aid if you are trained and feel comfortable doing so.
- If possible, send someone to meet emergency responders and guide them to your location.

Fire

- Pull the nearest fire alarm, if it has not already been activated.
- Immediately evacuate the building, following the exit signs or your evacuation route. Do not use the elevators.
- Proceed to your designated Emergency Assembly Point (EAP).
- Remain at your EAP until given the "All Clear" by emergency responders.

Tornado

- Proceed to the lowest, most interior space that is accessible within the building.
- Stay away from exterior walls and windows.
- Put as many walls between you and the outside as possible.
- Monitor the weather through WashUAlerts or a weather radio.

Flood

- Call the emergency number for your location.
- Protect sensitive documents and/or equipment.
- If safe and possible, stop the source of the water leak or flood.
- Be aware of any electrical equipment or outlets.

Hazardous Material Spill

- Notify affected personnel and evacuate the spill area.
- Do not attempt to clean up the spill unless you have been trained to do so.
- Close the door behind you to contain the spill.
- Call the emergency number for your location.

Earthquake

- **Drop** - Get down on the floor.
- **Cover** - Get under a desk, table or other sturdy object.
- **Hold** on until the shaking stops.
- Remain in the building unless it is unsafe.
- If you must evacuate, go to your Emergency Assembly Point (EAP).

For additional information, including EAP locations and updates in the event of an emergency, visit emergency.wustl.edu or follow Washington University in St. Louis on Facebook and Twitter.