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Getting Started

• To wake the Portable Smart Board up, simply touch the screen and you will be met with this interface:

• Click on “Files” to access any files in the Smart Board.
  o To add files, connect your USB device to the side of the monitor:
You will then click on “switch” when prompted:

You will then be able to access your files by clicking on them.
- Greyed out files are not supported by the board.
- Click on “Apps” to access the apps available.

- Click on “Screen Share” to share content on the screen.
- Click on “Input” to change inputs.
  - You can plug in your device to the side of the board:
    - You will then click “switch” when prompted and your device will start being displayed on the screen:
On the side of the board, you will also find power, volume, pause and input buttons:
White Board Feature

- To access the “Whiteboard” feature, click on “Whiteboard”:

   ![Whiteboard interface](image)

   - There will be 4 pens and an eraser available to you:

   ![Pen and eraser interface](image)

   - Simply use the pen and eraser as you would on a regular whiteboard:
• Clicking on the pen icon in the whiteboard function will allow for customization of the pen such as colors, thickness and switching to highlight mode:

  o You can also use the type function to convert handwritten words into typing by clicking on the select icon ( ), selecting the word and then clicking on the “Aa” icon ( ):
• Clicking on the add image icon will allow you to add images either from the web or from the board’s picture gallery:

• Clicking on the widgets icon will allow you to add widgets to the board:
• Clicking on the new page icon will allow you to add a page, either blank or from templates:

○ You can manage your pages by deleting them, changing their background, or changing their size by clicking on the page manager icon:
- By clicking on the sharing icon, you can allow your students to add things to the whiteboard by following the instructions on the screen:
Browser Feature

- You can access the web browser function by clicking on the “Browser” icon:

- From there, you’ll be able to type in any site you’d like to be displayed by either using the touch screen keyboard or the wireless keyboard available in the class:

  o To turn the wireless keyboard on, flip the on/off switch located on the side:
- Make sure to turn it off after use.

- You can switch out batteries by opening the battery socket on the back: