



2021

POLL EVERYWHERE TUTORIALS

POLL EVERYWHERE TEAMS

CENTER FOR TEACHING AND LEARNING
WASHINGTON UNIVERSITY IN ST. LOUIS
CENTER FOR TEACHING & LEARNING




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Getting Started

If you are sharing polls and slidedecks with an instructional team or have an assistant who will run reports, the Poll Everywhere teams feature is an easy way to coordinate these efforts.

First, to be placed on a team, contact your school administrators:

<https://ctl.wustl.edu/resources/poll-everywhere-points-of-contact/>

Sharing Polls

To share polls, go to your Activities. We recommend that you put all polls you want to share into folders for easy access and organization.

Select the polls or folders you want to share, then click the Share button in the top ribbon or the three dots as shown below.



<input type="checkbox"/>	Quantum Physics for the Curious - Winter 2020		11:01 AM on 06/09/21		8 items
<input type="checkbox"/>	Sales training		less than a minute ago		6 items
1	<input type="checkbox"/> How strongly do you agree or disagree?		+	Add activity	05/26/21 12 responses
2	<input type="checkbox"/> What is the capital of California?			Share	05/28/21 1 response
3	<input type="checkbox"/> Cats or dogs?			Rename	05/26/21 1 response
4	<input type="checkbox"/> Interesting activity			Duplicate	04/14/21 0 responses
5	<input type="checkbox"/> How many times did Einstein tinker with his original general relativity theory?			Delete	04/28/20 0 responses
6	<input type="checkbox"/> What words would you use to describe modern poetry?			Convert to survey	05/28/21 11 responses

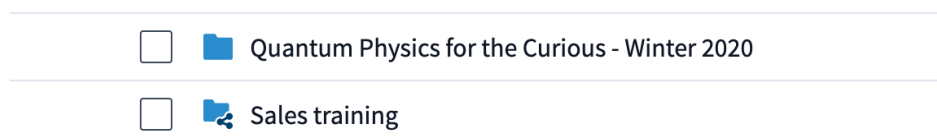
A popup will show all the teams you are a part of. Select the appropriate team.

Share Sales training group with teams

Select the teams with whom you would like to share this folder.

<input type="checkbox"/>	Everyone at Account
<input checked="" type="checkbox"/>	Sales team

The folders you share will now have a share icon.



<input type="checkbox"/>	Quantum Physics for the Curious - Winter 2020
<input type="checkbox"/>	Sales training

Your team members will find these materials in their Shared with Me folder. They will be able to view and present with their polls and associated slides but will not be able to edit the polls.

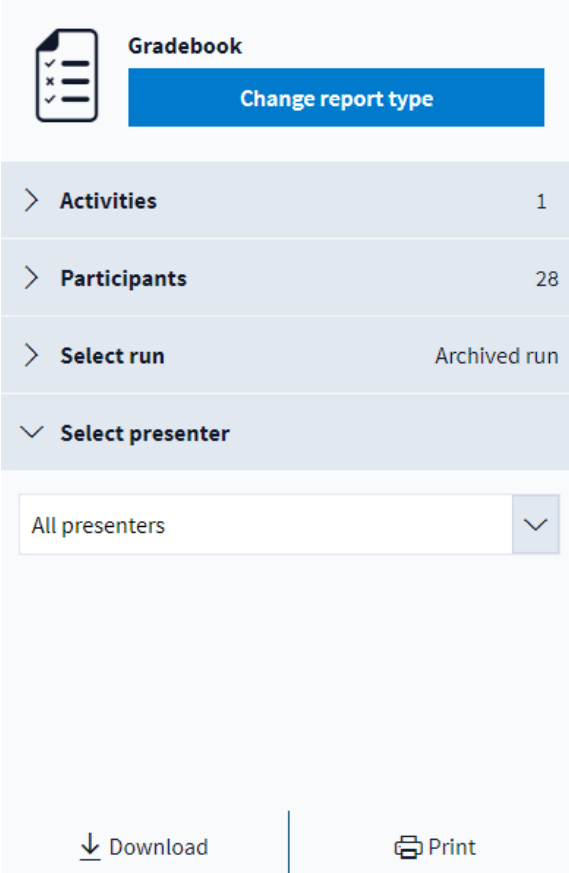
This means one person could create the polls and the slides, then share the polls and slides. Or several co-instructors create polls that are shared with one another and inserted into their slides.

For shared polls, each presenter will run their own copy of the poll when they present.

For more information, see: <https://support.polleverywhere.com/hc/en-us/articles/1260801556449-Sharing-an-activity>

Running Reports

When you run a report on shared polls, the results from all presenters will be automatically selected. Click Select presenter in the right toolbar. Use the dropdown to select the appropriate presenter to filter the results by a specific presenter.



The screenshot shows a user interface for a 'Gradebook' report. At the top left is a document icon with a checkmark and an 'x'. To its right is the title 'Gradebook' and a blue button labeled 'Change report type'. Below this is a list of report sections: 'Activities' (1), 'Participants' (28), 'Select run' (Archived run), and 'Select presenter'. The 'Select presenter' section is expanded to show a dropdown menu with the text 'All presenters' and a downward arrow. At the bottom of the interface are two buttons: 'Download' with a downward arrow icon and 'Print' with a printer icon.

Section	Count/Status
Activities	1
Participants	28
Select run	Archived run
Select presenter	All presenters

Shared Moderation

If you use open-ended, word cloud, or Q&A polls and want someone else to review responses before they are shared, you can enable Shared Moderation.

This allows someone else on your team to see and approve responses on the Moderation tab, as described here: <https://support.polleverywhere.com/hc/en-us/articles/1260804384610-Shared-moderation>

If you have more questions about the Poll Everywhere teams feature, [schedule a consult](#) or email ctl@wustl.edu.